

**General Meeting  
21<sup>st</sup> November 2019**

**ADEPT membership fees - 2020/21**

**Summary/Recommendation**

The Leadership Team recommends that:

- The annual subscription rate for all membership categories for 2020/21 is increased in line with inflation as indicated by the Consumer Prices Index for September 2019 (+1.7%).

**1. Introduction**

At the General Meeting in November 2016, members approved the following recommendations:

- A one-off increase in local authority and LEP fees by 20 per cent in 2017/18, remaining fixed for 2018/19 and 2019/20, with a review in 2019/20 to ensure fees remain appropriate.
- A one-off increase in the special honorary member fee, from £25 to £50 in 2017/18, remaining fixed for 2018/19 and 2019/20, with a review in 2019/20 to ensure fees remain appropriate.

At the General Meeting in November 2018, members agreed to a proposal from the Leadership Team to bring the fees review forward one year. The recommendation, which was approved, was for the annual subscription rate for local authority, LEP, national association and corporate partner members for 2019/20 to increase in line with inflation as indicated by the Consumer Prices Index for September 2018 (+2.2%). Annex 1 provides the current fee structure for all membership categories.

**2. Review**

ADEPT membership fees remain competitive compared to similar organisations such as ADASS and ADCS. The Association now employs two part-time policy officers in addition to an admin officer, finance officer and fulltime Chief Operating Officer. We continue to retain communications, events management and website support from external providers.

Membership continues to grow and additional funding streams have been established, for example the SMART Places Live Labs programme delivery and the partnership with Proving Services. However, those funds are either ring-fenced (Live Labs) or are taking time to have a major impact on the budget. Meanwhile, we are working to implement the new and ambitious business delivery model as agreed at the AGM in June 2019. This includes more costs relating to policy development and advocacy, administering the aspiring directors and thought leadership programmes, and running corporate partner seminars and other events.

## **General Meeting 21<sup>st</sup> November 2019**

### **3. Recommendation of the Leadership Team**

Having reviewed the budget and recognising the continued financial pressures on local government budgets, the Leadership Team has concluded a wholesale review of membership fees is unnecessary at this point in time. However, there is recognition that the association's costs are not static.

The Leadership Team is therefore recommending that the 2020/21 annual subscription rate for all member categories is increased in line with inflation as indicated by the Consumer Prices Index for September 2019 (+1.7%). Annex 2 illustrates the impacts on membership fees.

The Leadership Team would like to encourage working groups or/ boards to come forward with specific project proposals. Any such proposal would need to set out how it would be funded, whether by a collective pooling of resources or by securing sponsorship. For example, we hosted the inaugural National Traffic Managers' Conference in October 2019 based on a proposal from the National Traffic Managers' Forum and entirely funded by sponsorship.

### **4. Timing**

In order to apply any changes to 2020/21 membership fees, members are asked to approve the proposal at the General Meeting taking place during the Autumn Conference on 21<sup>st</sup> November 2019.

Hannah Bartram / June Meadows

Chief Operating Officer / Finance Officer

8 November 2019

## General Meeting 21<sup>st</sup> November 2019

### Annex 1: Current membership fees (2019/20)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	Honorary (retired)
FEES	Year 1                      £555	£215	£1,025	£5,110	£50	Free
	<u>Thereafter</u>					
	<250k                      £615					
	250k-500k              £1,230					
	>500k                    £2,085					

### Annex 2: Proposed membership fees (2020/21)

MEMBERSHIP TYPE	Local Authority	LEP / Combined Authority	Sub-national Transport Body	Corporate Partner	Special Honorary	Honorary (retired)
FEES	Year 1                      £565	£220	£1,045	£5,200	£51	Free
	<u>Thereafter</u>					
	<250k                      £625					
	250k-500k              £1,250					
	>500k                    £2,120					